

No.: TTr/2025/VC25-HĐQT

Da Nang, 21 March 2025

REPORT

“On approval of amendments to the Board of Directors' Regulations on Operation”

To: The 2025 Annual General Meeting of Shareholders

- Pursuant to the Law on Enterprise No. 59/2020/QH14 dated 17 June 2020 and its guiding documents;
- Pursuant to the Law amending and supplementing a numbers of articles of the Law on Public Investment, the Law on Public-Private Partnership Investment, the Law on Investment, the Law on Housing, the Law on Bidding, the Law on Electricity, the Law on Enterprises, the Law on Special Consumption Tax, and the Law on Enforcement of Civil Judgment No. 03/2020/QH15 dated 11 January 2022 (“Law No. 03/2020/QH15”);
- Pursuant to the Board of Directors' Regulations of Operation issued under the Resolution No. 01/NQ/2021/NQ-ĐHĐCĐ dated 4 December 2021 of the 2021 Annual General Meeting of Shareholders,

I. The Legal Basis and Amendment Contents of the BOD’s Regulations on Operations

On 11 January 2022, the National Assembly of the Socialist Republic of Vietnam, XV Legislature, at its First Extraordinary Session, passed the Law No. 03/2020/QH15 dated 11 January 2022, and effectively from 01 March 2022, in which the Clause 2, Article 158 on Minutes of BOD Meetings is amended and supplemented. To reflect the above amendments and supplements, the BOD's Regulation on Operation shall be amended in the followings:

To amend the Clause 2, Article 16 of the Board of Directors' Regulation on Operation subject to the Minutes of BOD Meetings as follows:

“Article 16. Minutes of BOD Meetings

2. In case the Chairman, the minute-taker refuses to sign the minutes of the meeting, but if all other attending members of the Board of Directors agree to approve and sign the minutes of the meeting and in cases of these minutes having full content as prescribed in points a, b, c, d, e, f, g, and h of Clause 1 of this Article, then these minutes shall be valid. The minutes of the meeting clearly state that the chairman and the minute-taker refuse to sign the minutes of the meeting. The signatory of the minutes of the meeting shall be jointly responsible for the accuracy and truthfulness of the content of the minutes of the Board of Directors meeting. The Chairman and the minute-taker shall be personally liable for damages incurred to the company due to the refusing to sign the minutes of the meeting as prescribed by the Law on Enterprises, the Company's Charter and the relevant laws.”

II. Submit to the GMS for approval the full text of the 2025 BOD’s Regulation on Operation and assign the Chairman of the BOD to sign and promulgate the 2025 BOD’s Regulation on Operation:

Based on the above-mentioned requirements for amending the Company's 2021 BOD's Regulations on Operation, the Board of Directors respectfully submits the following contents to the 2025 Annual General Meeting of Shareholders for approval as follows:

1. Approve the full text of Vinaconex 25 Joint Stock Company's BOD's Regulations on Operation as attached;

2. Authorize the Chairman of the Board of Directors to sign and promulgate the Company's 2025 BOD's Regulation on Operation after approval of the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

**ON BEHALF OF BOARD OF DIRECTORS
CHAIRMAN**

Recipients:

- As above;
- File: Office, Secretary Team.

NGUYEN XUAN DONG